

## assets

## bio-templates

long-bio.md

medium-bio.md

short-bio.md

speaker-bio.md

style-guide.md

ultra-short-bio.md

## references

brett-sheppard-linkedin.pdf

brett-sheppard-references.pdf

brett-sheppard-resume.pdf

source-facts.md

## SKILL.md

## Description ⓘ

Brett Sheppard's biographical reference and bio-writing toolkit. Bundles his resume, LinkedIn profile, and 30+ professional references with ready-to-use bio templates at multiple lengths and a style guide for his signature third-person-implicit voice. Trigger any time Brett (or anyone writing for him) needs a bio, professional summary, "about me" section, LinkedIn About update, speaker intro, cover letter opener, board or advisor candidacy blurb, business development outreach, conference panel bio, podcast guest intro, or press release boilerplate. Trigger on oblique requests too — "introduce me to this prospect", "write something about my background", "what should I put on the About page", "draft a speaker bio for the panel", "give me an email signature one-liner". Also trigger when verifying facts about Brett's career, dates, titles, companies, growth results, or testimonials. Ensures factual accuracy and consistent voice.